



YOUR AWARD-WINNING CLUB
BEST CLUB
NORTH QUEENSLAND

Application for Employment

DATE SUBMITTED: _____

POSITION(S) APPLIED FOR: _____

TYPE OF EMPLOYMENT SOUGHT: FULL-TIME / PART-TIME / CASUAL (PLEASE CIRCLE)

WERE YOU REFERRED BY A CURRENT STAFF MEMBER? YES / NO (PLEASE CIRCLE)

Name: _____

PERSONAL DETAILS

GIVEN NAMES: _____ SURNAME: _____

ARE YOU OVER THE AGE OF 13? YES / NO (PLEASE CIRCLE)

RESIDENTIAL ADDRESS: _____

_____ P/CODE: _____

MOBILE: _____ HOME PHONE: _____

WORK PHONE: _____

EMAIL: _____

ARE YOU AN AUSTRALIAN CITIZEN? YES / NO (PLEASE CIRCLE)

ARE YOU LEGALLY ALLOWED TO WORK IN AUSTRALIA? YES / NO (PLEASE CIRCLE)

PLEASE BE ADVISED: It is a requirement for your employment to have a National Police Check / VISA

Check completed. If you have a criminal history this will show up in the National Police Check or alternatively, if your VISA is invalid, this also will be evidenced. You need to be aware that negative responses may impact on your application's success.

It also is a requirement for ongoing employment with the Club that regular National Police Checks / VISA

Checks may be obtained of all employees.

Completion and submission of this application form to the Brothers Leagues Club Townsville means you are aware of this requirement; you give permission to have the relevant checks carried out and you agree to sign the necessary paperwork to facilitate this occurring. Refusal to comply with this provision subsequent to engagement will be considered serious misconduct and may result in immediate termination of your employment.



Brothers Leagues Club 14 Golf Links Drive, Kirwan 4817
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Kirwan Sports Club 159 Bamford Lane, Kirwan 4817
Phone (07) 4773 1223 • Email reception@kirwansportsclub.com.au • www.kirwansportsclub.com.au
ABN 26 404 704 475



APPLICATION FOR EMPLOYMENT

AVAILABILITY

The NAME OF CLUB is open from 10.00am to 2.00am every day of the week. As the Community Club Industry operates on a seven-day basis, you may be required to work some evenings,

weekends and public holidays based on rotating rosters.

When are you able to start: _____

Are you available to work on any of the following occasions:

Public Holidays YES / NO Weekends YES / NO Evenings YES / NO (PLEASE CIRCLE)

Please list your last 3 employers with your most recent employer first

EMPLOYER: _____ TOWN/SUBURB: _____

POSITION HELD: _____ FROM: __/__/__ to __/__/__

KEY DUTIES: _____

REASON FOR LEAVING: _____

DIRECT SUPERVISOR: _____ PH NO: _____

EMPLOYER: _____ TOWN/SUBURB: _____

POSITION HELD: _____ FROM: __/__/__ to __/__/__

KEY DUTIES: _____

REASON FOR LEAVING: _____

DIRECT SUPERVISOR: _____ PH NO: _____

EMPLOYER: _____ TOWN/SUBURB: _____

POSITION HELD: _____ FROM: __/__/__ to __/__/__

KEY DUTIES: _____

REASON FOR LEAVING: _____

DIRECT SUPERVISOR: _____ PH NO: _____

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EXPERIENCE

Please tick (✓) if you have any experience in any of the following areas:

Administration		First Aid	
Bar		Bingo Gaming	
Bistro		Food Service	
Keno		Cellar/Store person	
Cashier		Childcare	
Management		Chef	
POS Systems		Cook	
Promotions		Kitchen	
Reception		Coffee Shop	
TAB		Customer Service	
Driving a Bus		Functions	

EDUCATION & TRAINING

Do you possess any of the following Certificates?

Responsible Service of Alcohol YES / NO (PLEASE CIRCLE)

Responsible Service of Gambling YES / NO (PLEASE CIRCLE)

Food Handlers Certificate YES / NO (PLEASE CIRCLE)

Bluecard YES / NO (PLEASE CIRCLE)

Please list any other qualifications you possess which are relevant to the Club and/or hospitality

industry:

Qualification Date Completed Name of Institution

Qualification	Date Completed	Name of Institution

APPLICATION FOR EMPLOYMENT

ABOUT YOU

Tell us why you would like to work at this Club instead of other hospitality establishments?

What makes you the best candidate for the position you applied for?

Describe a difficult customer service situation that you were faced with in a previous position and how

you overcame it?

DECLARATION

The Brothers Leagues Club Townsville will only use your personal information for the purpose of assessing your application for employment. If your application is successful, this information will be transferred across to the HR information system. The information we collect from you will be handled sensitively and securely with proper regard for your privacy. If you do not provide some of the personal information, we request when you apply for a position with the Brothers Leagues Club Townsville, we may not be able to process your application. We may contact referees, whose details are provided by you, as part of our standard recruitment process.

I have read the above declaration and fully understand the terms specified.

I hereby certify that the above information is true and correct and complete to the best of my knowledge and belief and consent to the Club pursuing a National Police Check / VISA Check and employment reference checks.

Date: ____ / ____ / ____

Signature: _____