



**Brothers** TOWNSVILLE  
**LEAGUES CLUB**

**Community Grants Fund**

**Brothers Monthly Grants  
Application Form**

**Organisation**





# Brothers Leagues Club Monthly Grants

## Statement of Intention

Brothers Leagues Club is a not-for-profit club which provides support to the community, with particular emphasis on sports and health within the local area of Townsville. Brothers is able to provide this support through trading profitability and through the provision of excellent sporting and administration facilities, provision of equipment, cash donations, in-kind support and use of licensed club facilities and equipment.

The Brothers Community Donations Program allows not-for-profit/community groups in Townsville to have equal and fair access to the application process for funding.

## Eligibility

**Applicants must demonstrate that they fall within the following eligibility guidelines:**

- The applicant is a community based not-for-profit organisation, small community based organisation, community support group, community based sporting organisation, an individual seeking sponsorship or donations.
- The applicant must reside within Townsville.
- The applicant must have been a financial member for at least 6 months.

Applications will be principally assessed on the quality of the community benefit they propose to deliver and the long-term viability of the project. Examples of projects that will be considered include: sports/health clinics, equipment for a charity, funding for community services and any other projects that meet the eligibility guidelines.

## Groups that are ineligible to apply for funding include:

- Political organisations or charities with political policies
- Organisations that operate for profit
- Projects which are more suited to corporate sponsorship or government funding.

Additionally, Community Grants will NOT be considered for certain requests including the following:

- Ordinary running costs, including electricity, rent, telephone, salaries, insurance, etc.
- Indirect fundraising activities
- Retrospective or deficit funding requests, including funding of past activities, loan repayments, operational deficits
- Past events

## How to Apply

Application Forms are available on the Brothers Leagues Club website [www.brotherstsv.com.au](http://www.brotherstsv.com.au) and for collection at reception at Brothers Leagues Club Townsville.

We require your application to have original signatures. If your application is incomplete, it will not be assessed. If time constraints apply to the funding, this should be noted in the Grants Application Form. Keep a copy of your Application Form for your own records.

## Preparing Your Application

- Ensure your application meets the eligibility guidelines
- Attach copies of relevant supporting documentation, for example, quotes for equipment, photos of projects, and charity registration confirmation.
- Demonstrate that your application is based on sound research and has a strong likelihood of meeting your objectives.

## Considerations

- If your application is successful, Brothers Leagues Club Townsville may include your organisation in internal and external marketing or publications.
- If your application is successful, Brothers Leagues Club may request that the Brothers Leagues Club Logo be displayed exclusively on items that have been funded. For example, sporting team apparel and equipment.
- Brothers Leagues Club Townsville may visit the site of any organisation to which it intends to provide a grant. Visitation time and conditions will be agreed to by both parties.
- Details of all grants provided by Brothers Leagues Club will be made public.
- Grant recipients will be required to sign a Grant Agreement before payment is made, and the images of the project may be used in marketing material at a later date by Brothers Leagues Club.
- **The decision of the Brothers Leagues Club Community Support Committee regarding successful applicants will be final and no correspondence will be entered into.**

## Assessment

Organisations will be required to submit both an application form and requested supporting documentation. This information will be assessed by the Brothers Leagues Club Community Support Committee who will take into account the applicants financial position to assist in establishing a priority of need. Further documentation or information may be requested.

## Successful Applications

Successful applicants will be notified within 30 days of Brothers Leagues Club Community Support Committee meeting, which is held on the last Wednesday of the month excluding December. **Where support is declined Brothers Leagues Club Community Support Committee does not advise the reasons for individual decisions.**

## Amount of Grant

Individual grants range from \$50 to \$1,000 per application where it can be proven that meaningful impact will result from the community grant by the Brothers Leagues Club Community Support Committee.

Application is open from the 1st, of every month and closes on the 14th of every month excluding December. **Brothers Leagues Club Community Support Committee's decision is final and no correspondence will be entered into.**



# Organisation Application for Brothers Monthly Grants

This application form must be completed in full with attached supporting documentation and posted to:

Brothers Leagues Club Townsville  
aTT: Community Committee  
PO Box 1326  
Thuringowa Central QLD 4817

**Name of organisation:** .....

**Name of representative/contact person:** .....

**Position of representative:** .....

**Address:** .....

**Postal address:** .....

**Telephone:** ..... **Mobile Phone:** .....

**Email:** .....

**ABN:** .....

## Registration details for organisations:

GST registered                      Yes      No

Income tax exempt                Yes      No

Incorporated Association        Yes      No

1. List your full committee and if a member of our club their membership number. At least one committee member must have been a member of our Club for a minimum of 6 months prior to the application to be considered. *(Does not apply if application is on behalf of a school).*

.....

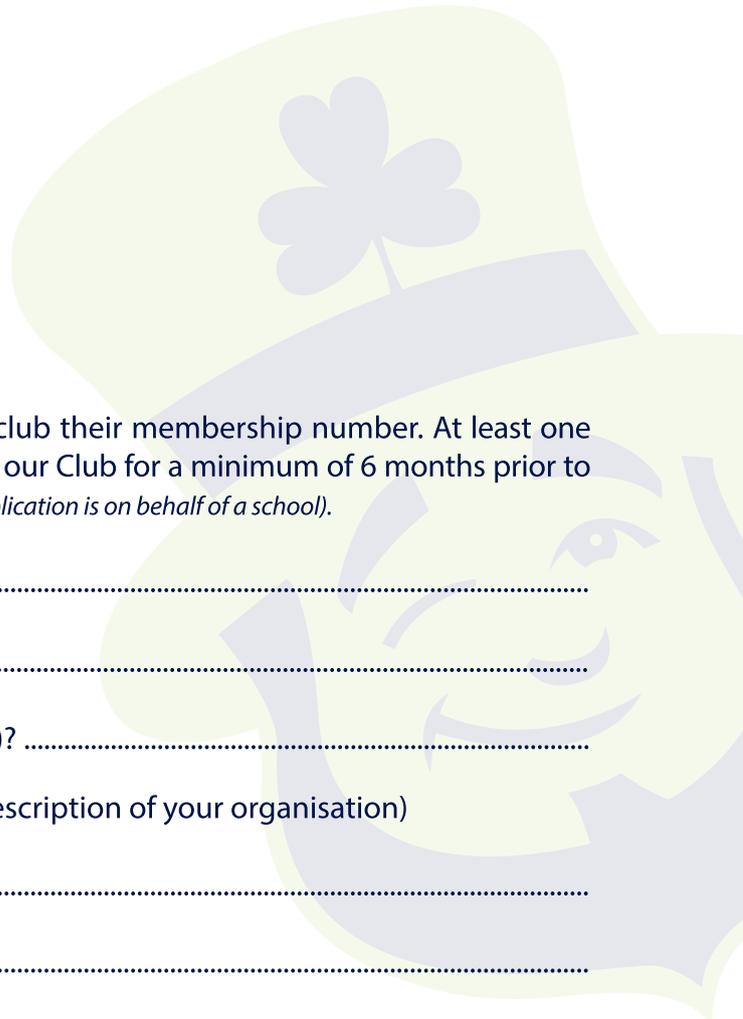
2. Date organisation was founded? .....

3. Date organisation was incorporated (if applicable)? .....

4. Aim/objective of the organisation? (give a brief description of your organisation)

.....

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# Organisation Application for Brothers Monthly Grants *continued*

- 5. Purpose of grant (maximum of 500 words to be attached on an organisation's official stationery).  
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- 6. How did your organisation find out about the Brothers Community Grants?  
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- 7. What fundraising have you done to date?  
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- 8. Has your organisation received a grant from Brothers Community Grants in the past 2 years? If so, how much did you receive and what was it used towards?  
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- 9. Please indicate how your organisation will acknowledge a grant?  
.....
- 10. If successful in receiving a grant, are you willing to attend a photo for media purposes? Yes No

Please provide a hard copy of your application including a copy of the following documents:

- A. Copy of your incorporation document
- B. List of your committee or similar
- C. Quotes or proof for the amount being requested

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\*Signature

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Name

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\*Signature

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Name

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Position

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Date

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Position

.....  
Date

\*Organisations must have two Office Bearers sign the form. People signing have read, understood and agree to all terms and conditions as stipulated in this form. Applicants agree to allow Brothers Leagues Club (Townsville) Ltd to use their names and photographs for publicity relating the Brothers Community Grants Program. Applicants also agree that Brothers Leagues Club (Townsville) Ltd can make enquiries relating to the application to substantiate any claims made.

